

Completing Attachment A: Excess Funds

You should complete this form if:

- ◆ Your program opened an excess funds account during the current reporting period.
- ◆ Your program has had an excess funds account during any previous reporting period with an ending balance greater than \$0.00

NOTE: If your program *does not have an excess funds account*, you should ignore Attachment A and proceed to Attachment B.

**TEXAS CRIME STOPPERS COUNCIL
RESTRICTED ACCOUNT: PROBATION FEE AND REPAYMENT REPORT
ATTACHMENT A: EXCESS FUNDS ACCOUNT**

DUE JANUARY 31, 2012.

PROGRAM NAME: _____

ADDRESS: _____ **CITY/ZIP:** _____

Only complete this form if you have an excess funds account.

GOVERNMENT CODE § 414.010. PAYMENTS FROM DEFENDANTS ON COMMUNITY SUPERVISION; REWARD REPAYMENTS.

(d) If the amount of funds received by a crime stoppers organization under this section exceeds three times the amount of funds that the organization uses to pay rewards during a fiscal year based on the average amount of funds used to pay rewards during each of the preceding three fiscal years, the organization may deposit the excess amount of funds in a separate interest-bearing account to be used by the organization for law enforcement purposes relating to crime stoppers or juvenile justice, including intervention, apprehension, and adjudication. An organization that deposits excess funds in an account as provided by this subsection may use any interest earned on the funds to pay costs incurred in administering the organization.

- 1. **BEGINNING BALANCE, EXCESS FUNDS ACCOUNT** (1) \$ _____
(Enter the beginning balance as of January 1, 2011.)
- 2. **FUNDS TRANSFERRED TO EXCESS FUNDS ACCOUNT IN 2011** (2) \$ _____
(Enter the amount of excess funds from the restricted account allocated for law enforcement purposes relating to Crime Stoppers or juvenile justice projects in accordance with Chapter 414.010(d) (see above). This amount is the same amount as line 8 of the PFRR.)
- 3. **INTEREST RECEIVED ON ACCOUNT in 2011** (3) \$ _____
(Enter the amount of interest earned on the excess funds account in 2011.)
- 4. **SUBTOTAL** (Add lines 1, 2, & 3) (4) \$ _____
- 5. **AMOUNT EXPENDED IN 2011** (5) \$ _____
(itemize the projects/items for which the excess funds were used in 2011, attach a separate page if you need more space)
 - a. (a) \$ _____
 - b. (b) \$ _____
 - c. (c) \$ _____
 - d. (d) \$ _____
 - e. (e) \$ _____
 - f. total from attached page (f) \$ _____
- 6. **BANK FEES PAID IN 2011** (6) \$ _____
(Enter the amount of bank fees paid on the excess funds account in 2011)
- 7. **TOTAL EXPENDED** (Add lines 5a through 5f and 6.) (7) \$ _____
- 8. **ENDING BALANCE, EXCESS FUNDS ACCOUNT** (8) \$ _____
(Subtract line 7 from line 4. The ending balance should match your account balance on December 31, 2011. If it does not, please review.)

Name & Signature of Chair

Name & Signature of Financial Officer

Attach this form along with the year-end bank statement for this account to the PFRR and mail to:

**Texas Crime Stoppers
Office of the Governor
PO Box 12428
Austin, Texas 78711**

Line 1.

This line **must** match the ending balance of previous year. If this excess funds account was set up during 2011, the beginning balance should be \$0.00.

* If there is a discrepancy in the ending amount of the 2011 Attachment A and ending balance of the fiscal year bank statement, you must include a written explanation detailing why the balances are not the same.



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Line 2.

Funds transferred from the restricted account in 2011

*Should match line 7 of the PFRR



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Line 3.

Any interest received on the account during 2011



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Line 4.
Add lines 1, 2, and 3.



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Line 5

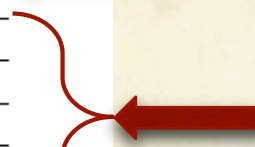
Total amount expended from the Excess Funds account during 2011.

Lines a - e.

You must list each item individually, if you run out of room on the form, you may attach a list.

Line 5 f.

If you have attached a list, the total from the attached list goes here.



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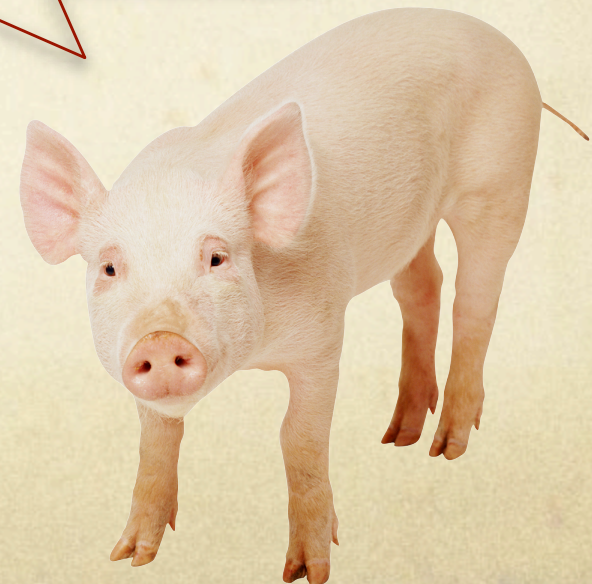
Name & Signature of Chair

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Line 6.
Where any bank fees paid for this account? If so, enter that amount here.
Reminder: this is for the excess funds account **only**.



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Line 7.

Total amount expended from the excess funds account during 2011.

Add lines 5a through f and line 6.)



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Line 8.

Subtract line 7 from line 4.

This is your ending balance for the Excess Funds Account. Does it match your final bank statement for 2011?



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The chair/president and treasurer must sign the form.

Note: for campus programs completing the form, it must be signed by the adult sponsor and program treasurer.



Confused?

Don't know what to do next?

Not sure what you can use excess funds for?

Who to call:

Byron Bullock

Criminal Justice Division,

Office of the Governor

Austin, TX

512-463-1824

Elaine Williams

Crime Stoppers Training

Texas State University - San Marcos

San Marcos, TX

512-245-3031

